

## Fol Summary Table

FOI's Received	FOI's Fulfilled	FOI's Exempt	FOI's fulfilled in designated time period
5	1	4	5

### **Fol 1**

#### **Question**

Could you supply the job titles and department for each of the 48 employees whose remuneration exceeded £60,000. Please list by salary band (ie the 13 roles plus their department of employees with salaries of £60,000-£64,999, the 5 roles plus their department of employees with salaries of £65,000-£69,999 etc).

#### **Response**

The National Citizen Service Trust are unable to release the information within the scope of your request.

#### **Rationale:**

**Section 40(2)** of the Act exempts personal information from disclosure if that information relates to someone other than the applicant, and if disclosure of the information would, amongst other things, contravene one of the data protection principles in schedule 1 of the Data Protection Act 2018. In this case disclosure would contravene the first data protection principle, which provides that personal data must be processed fairly, lawfully and transparently. To provide the information in line with your request, i.e. £5,000 banded remuneration groupings, against role titles and departments, would not be fair to the individuals concerned.

Additional information:

What NCS Trust can do, is draw your attention to page 28 of the [NCS Trust Annual Report 2017 - 2018](#) where more explicit remuneration information is given about the Senior Leadership Team (SLT).

This information names the six SLT members during this period, their role in NCS Trust, and the following detail:

- annualised salary;
- gross salary;
- any performance award earned;
- the employee's pension contributions;
- other benefits; and
- total package.

### **Fol 2**

#### **Question**

A total of 99,179 young people participated in the NCS in 2017. Please could you supply the total number of young people who completed/finished the NCS course in 2017?

### **Response**

The National Citizen Service Trust ("NCS Trust") has dealt with your request under the Freedom of Information Act 2000 (the Act). I can advise that the information you have requested is exempt from disclosure under section 21 (information available by other means) of the Act. This is because this information has been published in the NCS Trust Annual Report 2017 - 2018, which can be found at the following link:

<https://www.ncsyas.co.uk/sites/default/files/2018-11/Annual%20Report%202017%20-%202020%2018.pdf>

Additional information: NCS Trust would draw your attention to page 21 of the NCS Trust Annual Report 2017 - 2018 where the completion rate (expressed as a percentage) is provided. It is the last of the six bullet points under Objective 1 (see below for detail).

- Participant completion rate: KPI 93% vs Actual 92%

### **Fol 3**

#### **Question**

Please provide the total number of staff with gross annual salaries equal to or above £70,000 separated by department and the average (mean) of salaries equal to or above this value, again separated by department.

Can I also have the same for salaries equal to or over £90,000.00 gross?

#### **Response**

Please do see the "additional information" paragraph below which refers you to [NCS Trust Annual Report 2017 - 2018](#) which details relevant Senior Leadership remuneration. Beyond the Senior Leadership Team, the information you have requested is exempt under the FOIA, for the reasons set out in this email, which should be considered as a refusal notice in respect of this additional information.

#### **Exempt Information**

The information requested is exempt under section 40(2) FOIA as it contains personal data (as defined under the Data Protection Act 2018 ("DPA") and the General Data Protection Regulation 2016 ("GDPR")), of third parties. Section 40(2) FOIA states that third party personal data should not be disclosed to a requester if such disclosure would be in breach of the data protection principles under the DPA.

Beyond the Senior Leadership Team, the personal data was provided to NCS Trust on the understanding that such information would be kept confidential and not disclosed to the world at large. The individuals' roles are not part of the Senior Leadership Team and as such they do not have responsibility for making significant decisions on how public money is spent and they would not expect their involvement in this matter to be known publicly. As such, disclosure of this information would be in breach of the first data protection principle under section 34(1) DPA and article 5(1) GDPR.

#### **Additional information**

You may wish to consider page 28 of NCS Trust Annual Report 2017-2018 where more explicit remuneration information is given about the Senior Leadership Team (SLT).

This information names the six SLT members during this period, their role in NCS Trust, and the following detail:

- annualised salary;
- gross salary;
- any performance award earned;
- the employee's pension contributions;
- other benefits; and
- total package.

## **Fol 4**

### **Question**

How many accidents and injuries have occurred on Phase 1 of NCS programme?

### **Response**

Please see below a summary of incidents that occurred during Phase 1 of the 2018 NCS programme. As you will see there was a total of 341 injuries reported at Levels 1-3 which constitutes to approximately 0.3% of the total number of participants in the NCS programme last year. Those classified at Level 4 have been excluded as they do not meet the threshold outlined in your FOI request.

For information, please see further detail of our Incidence on Programme Classification System outlined below:

- Level 1: Immediate and ongoing life threatening injuries; and / or multiple seriously injured persons
- Level 2: Potentially life-changing injuries that require emergency surgery; and / or multiple injured persons requiring hospital treatment
- Level 3: Individual injuries that require hospital, walk in medical centre, doctor's surgery or ambulance attendance for diagnosis or treatment
- Level 4: Injuries that do not require attendance to hospital, walk in medical centre or doctor's surgery for diagnosis or treatment

<b>Incident Level</b>	<b>No. of Incidents on Phase 1 of NCS in 2018</b>
Level 1	0
Level 2	0
Level 3	341
Level 4	N/A

## **Fol 5**

### **Question**

Please provide the amount spent by the National Citizens Service at party conferences (both on stands and events) in each of the last 3 calendar years. The amount spent on any other lobbying activities by the national citizens service in each of the last 3 calendar years.

**Response**

The National Citizen Service Trust Royal Charter body (RCB) assumed the responsibility for the National Citizen Service (NCS) programme on the 1st December 2018. The NCS Act and Royal Charter set out a range of responsibilities for the new organisation, including compliance with the Freedom of Information Act (FOIA).

As your question seeks information about our attendance at party conferences prior to 1st December 2018, and therefore before NCS Trust became an RCB, we are unable to fulfil your request. This is because the NCS Trust Community Interest Company (CIC), which had responsibility for the NCS programme before 1st December 2018, is a separate legal entity that is not subject to the FOIA.

NCS Trust RCB takes our responsibility to support young people to engage with the democratic process seriously. This responsibility is enshrined in the NCS Act and we will share details of how we do this in future in line with our transparency obligations.